

EXHIBITOR AUDIO VISUAL RENTAL ORDER FORM



Santa Clara Convention Center
5001 Great America Parkway, Santa Clara, CA 95054



An email confirmation will be sent once your order is received and processed. If you have a special request or need additional equipment, please call.

Video Equipment					DAILY RATE		Days	Total	Customer Information			
	Qty	Advanced	Onsite	Used								
32"LCD Monitor and DVD/VHS combo player		\$350	\$420					Show Name:				
DVD/VHS Combo Player		\$75	\$90					Company Name:				
DVD Player		\$70	\$120					Address:				
DV Camcorder with Tripod		\$350	\$420									
								City:				
Audio Equipment					DAILY RATE		Days	Total	State: _____ Zip: _____			
	Qty	Advanced	Onsite	Used				Ordered By:				
CD Player		\$75	\$90					Email Address:				
Cassette Player		\$40	\$48					Telephone #:				
MP3/CD Player/Recorder with internal hard drive		\$250	\$300					Fax #:				
Wireless Microphone: Handheld or Clip-on. (Circle one)		\$140	\$168					5 Business days prior will be subject to the ON-SITE DAILY RATE.				
Powered Speaker with stand		\$75	\$90									
Complete Sound System #1, 2-powered speakers on stands, mixer and 1-wired microphone on a stand		\$260	\$312									
Complete Sound System #2, 2-powered speakers with stands, mixer and 1-wireless microphone. Hand held, headset or clip-on. (Circle one).		\$360	\$432									
LCD/Plasma Monitors					DAILY RATE		Days	Total	Ordering Instructions			
	Qty	Advanced	Onsite	Used				<p>⇨ THE TOTAL CHARGE PER ITEM IS DETERMINED BY MULTIPLYING THE QUANTITY BY THE DAILY RATE BY THE NUMBER OF SHOW DAYS TO BE USED.</p> <p>⇨ TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state of California.</p> <p>⇨ To guarantee the advanced rate, the order should reach us 5 working days prior to delivery. Equipment availability is subject to change without notice.</p> <p>⇨ CANCELLATIONS:</p> <p>A) Cancellation of equipment ordered must be received 24 hours prior to delivery date to avoid a one day equipment charge plus all Delivery/Set-up/Pick-up Labor.</p> <p>B) If services have already been provided at the time of cancellation, 100% of original charges will be applied.</p> <p>⇨ The equipment is the responsibility of the client from delivery until it is picked up after show closing.</p>				
17" Multisync SVGA Color Monitor		\$115	\$138									
20" Multisync SVGA Color Monitor		\$175	\$210									
32" Plasma LCD Display: Tabletop or rolling stand (circle one)		\$250	\$300									
40" Plasma LCD Display: Rolling stand only, included		\$375	\$450									
50" Plasma LCD Display: Rolling stand only, included		\$500	\$575									
Wall mounts available upon request. Installation labor for wall mounts not provided.												
Projection Equipment					DAILY RATE		Days	Total				
	Qty	Advanced	Onsite	Used								
LCD Projector 2K Lumens		\$400	\$480									
7' tripod screen		\$50	\$60									
8' tripod screen		\$50	\$60									
10' cradle screen		\$90	\$108									
Misc. Equipment					DAILY RATE		Days	Total				
	Qty	Advanced	Onsite	Used								
Laptop Computer		\$250	\$300									
Flip Chart with pens and paper		\$30	\$36									
54" Rolling Cart w/Black Drape		\$25	\$30									
42" Rolling Cart w/Black Drape		\$25	\$30									
32" Rolling Cart w/Black Drape		\$25	\$30									
Wireless Presentation Mouse		\$75	\$90									
Tripod Poster Easel		\$15	\$18									
Additional Computer Equipment Available - Call For Quote												
Rental Totals					PRE-PAYMENT IS REQUIRED ON ALL ORDERS					Delivery Information		
EQUIPMENT TOTAL					1						On-Site Contact:	
Service Charge (REQUIRED) - 20% of line 1					2						Cell#:	
SUB-TOTAL					3						Show Start Date: _____ Time: _____	
SANTA CLARA SALES TAX - 9.25% of Equipment Total line 3					4						Booth #: _____ Room: _____	
TOTAL AMOUNT DUE					5						Delivery Date: _____ Time: _____	
Method of Payment					PLEASE CHECK ONE					Pick-up Date: _____ Time: _____		
Card Number: _____ Exp Date ____ / ____					American Express <input type="checkbox"/>					Return for Processing		
Cardholder's Name (as appears on card): _____					Visa <input type="checkbox"/>					Michelle Williams		
Cardholder's Address: _____ Postal zip (required) _____					MasterCard <input type="checkbox"/>					Sales Manager, Event Technology		
Cardholder's Signature: _____ Security Code _____					Checks Not Accepted					PSAV - Santa Clara Convention Center		
										5001 Great America Pkwy, Santa Clara, CA 95054		
										Email: mlwilliams@psav.com		
										Phone: 408.748.7026		
										Fax: 408.748.7089 05/11		